



Resident Name: _____

The resident is expected to complete the following list of activities within the residency year. Progress with completion of these activities is reviewed quarterly by the Residency Program Director, and successful completion of all items is required before a residency certificate is awarded. Note: requirements for the teaching certificate are separate and should be completed and documented under the direction of the Education Preceptor.

☐ Credentials

Oklahoma Pharmacist License	
Oklahoma Preceptor License	
Basic Life Support (BLS) Certification	

☐ Completion of program documentation quarterly

	Q1 (July – Sept)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – June)
Residency Training Plan with RPD				
Teaching				
Disease State Tracking				
Exit Survey	---	---	---	
Clearance Documentation	---	---	---	
Completed Portfolio	---	---	---	

Documentation

- ☐ Successful completion of all rotation assignments & evaluation documentation
 - ☐ Longitudinal Pediatrics
 - ☐ Longitudinal General Internal Medicine
 - ☐ General Internal Medicine
 - ☐ Orientation
 - ☐ Pediatrics
 - ☐ Practice Management
 - ☐ Longitudinal Teaching
 - ☐ Longitudinal Research
 - ☐ Electives
- ☐ Achievement of 85% of residency goals
- ☐ Completion of all Program documentation:
 - ☐ Portfolio
 - ☐ Completion of baseline, 6 month, and final self-evaluation
 - ☐ Entering resident interest, self-evaluation, onboarding documentation
 - ☐ Patient visit documentation via SOAP note/EMR entries
 - ☐ Residency training plan, quarterly updates, and quarterly self-evaluations
 - ☐ PharmAcademic learning experience evaluations
 - ☐ Resident duty hour documentation in E-Value
 - ☐ Summary checklist, exit survey and clearance documentation prior to final evaluation

Practice Management/Professional Development/Public Outreach

- ☐ Lead 2 discussions in preparation for a certification exam
- ☐ Complete new practice proposal (under Practice Management)
- ☐ Attend OUCOP committee meetings as assigned
- ☐ Conduct 1 educational in-service to non-pharmacist staff.
- ☐ Assist with campus COVID and Flu clinics

Teaching (including but not limited to; please see corresponding document for further details outlining expectations)

- ☐ Assume responsibility for P4 rotation students for one month.
- ☐ Develop syllabus and assessment methods for P4 rotation.
- ☐ Deliver at least 2 hours of didactic lecture material within the Pharm.D. curriculum.
- ☐ Facilitate at least 5 small group discussions within the Pharm.D. curriculum.
- ☐ Facilitate practice laboratory in the Spring semester
- ☐ Participate in PHAR 7703 Ambulatory Care elective during the fall

Resident Rounds

- ☐ Complete all requirements of resident rounds series.

Scholarship

- ☐ Complete one IRB approved original research project.
- ☐ Prepare a research project manuscript in a format suitable for submission for publication.
- ☐ Complete one review of a manuscript in the peer-review process of publication.
- ☐ Present research project at ASHP Midyear Conference.